

No. 06/09/2012- Cash
Government of India
Office of the Registrar of Newspapers for India
(Ministry of Information and Broadcasting)
West Block—8/ Wing-2, R.K. Puram, New Delhi – 110066

To,

(As per list attached)

Dated . . . 2016

09 MAR 2016

Subject: Quotation for providing of Services for professional work for preparation & e-filing of TDS return for salary and non-salary employee of this office

Sir,

I am directed to invite sealed quotations for providing of services for professional work for preparation & e-filing of TDS return for salary and non-salary employees of this office as detailed below:-

Sl. No.	Particulars	Specifications
1	Providing of Services for professional work for preparation & e-filing of TDS return for salary and non-salary employee of this office.	i) Providing of Income Tax Software f/y 2016-17 ii) Data entry TDS / Income Tax iii) Tax calculation of all employee iv) E-filing of quarterly return and full filling of all statutory obligations (including e-filing fees)


2. You, therefore, requested to quote your rates for the above-mentioned item along with details etc. The sealed quotations should reach the undersigned before 12.00 AM on 29.03.2016. No advance payment can be made and payment will be released only after the receipt of the satisfactory completion of work. The quotations will be opened on same date at 03.00 P.M. You may depute your representative if you are interested at the time of opening of quotations.

Thanking you,

Yours faithfully,


(SANTOSH KUMAR)
SECTION OFFICER (Admn.)

Copy forwarded to NIC unit of RNI with the request to put this letter in the RNI's web site immediately.


(SANTOSH KUMAR)
SECTION OFFICER (Admn.)