



F. No.12/04/2009-Admn./Store

Date:- 17.04.2015

NOTICE
INVITATION FOR TENDER/ QUOTATION

To,

(as per list attached)

Subject: Comprehensive Annual Maintenance Contract (CAMC) for Computers, Laptop, Servers, Printers, Scanners ,Switches, Hubs, LAN , Routers , Cabling & Other Computer peripherals in the Office of RNI, New Delhi.

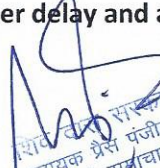
Sealed quotations are invited from reputed vendors for Comprehensive Annual Maintenance Contract (CAMC) of Computers, Laptop, Servers, Printers, Scanners ,Switches, Hubs, LAN , Routers , Cabling & Other Computer peripherals. The CAMC will cover maintenance of hardware/ software items for users as per details at Annexure – A, along with prevention, operating system, antivirus and software installation etc. (Required operating system, antivirus and software will be provided by this office) for one year from the date of awarding the contract along with primary level inspection of warranty items also.

The equipments is located at the Office of Registrar of Newspapers for India, West Block -8, Wing-2, R.K. Puram, New Delhi- 110066 and can be inspected during any working day between 9.30 am to 6.00 pm with prior appointment to the undersigned. The summarized item wise detail of the equipment is enclosed in at Annexure – A

Bidding procedure :

1. Quotations are invited in two bid systems (1) Technical and (2) Commercial. Quotations for Technical and Financial bids should be sealed separately and enclosed in single sealed envelopes clearly indicating "Quotation for CAMC (Comprehensive Annual Maintenance Contract) of desktops and Printers etc. " and addressed to "The Registrar, Office of Registrar of Newspapers for India, West Block-8, Wing-2, R.K. Puram, New Delhi -110066"

2 Sealed quotations shall be received not later than 15.00 hrs of 12th May, 2015. No Bid will be accepted after this date and time under any circumstances. This office will not be responsible for any postal/ courier delay and also for reasons beyond the control of this office.



SHIH DAS SARKAR
सहायक प्रेस पंजीयक / Assistant Press Registrar
भारत के समाचार पत्रों के पंजीयक का कार्यालय
Office of the Registrar of News Papers for India
पश्चिमी खण्ड-8, स्कंध-2, रामा कृष्ण पुरम, नई दिल्ली-66
West Block-8, Wing-2, R.K. Puram, New Delhi-66

मिसिल संख्या 12/04/2009- प्रशासन/ स्टोर

3. Technical Bids must contain the EMD of Rs.20,000/- (Rupees twenty thousand only) for specified amount along with complete technical details as desired by this tender. First Technical Bids of all the tender will be opened on pre schedule date, time & venue. Technical Bids without EMD will be summarily rejected. Commercial Bid of only successful Technical Bids will be opened.

Condition for Bidder (ELIGIBILITY)

- 1 The firm should have executed minimum one single AMC order of Rupees three Lakh or three order of Rupees one lakh each in recent past.
- 2 The Bidder must have authorized with the OEM M/s HP for supply of spare parts equipments in respect of Computers and Servers .
- 3 The bidder must submit an authorization letter in original ink signed copy from OEM (Original Equipment Manufacturers M/s HP against our tender enquiry reference No.12/04/2009-Admn./ Store dated 17.04.2015.
- 5 The technical Bid without original ink signed authorization letter from OEM (HP) will not be considered.
- 6 Latest performance statement/ letter from minimum 3 clients (preferably Government Office) are required.
- 7 Latest Income Tax Certificate should be enclosed.
- 8 The firm quoting the rates should be registered with Sales Tax authorities with work contract cell. Necessary Clearance Certificate issued by the work contract cell should be enclosed with the quotation.
- 9 Those hardware/computer items which are in the warranty will be included in CAMC w.e.f. expiry of warranty.
- 10 One well qualified resident engineers having minimum three years experienced in relevant field should be available in this office on all working days from 09.30 hrs to 18.00 hrs daily for maintaining all hardware equipments running in the Registrar of Newspapers of India, West Block-8, Wing-2, R.K. Puram, New Delhi and rectifying the problem, if any. Engineer will be paid by the AMC provider. If any of the engineers does not turn up, then a-sum of Rs.500/- per day will be deducted from the CAMC amount.
- 11 The resident engineers should be professionally qualified to be able to handle Networking system/ Computers/ UPS etc. on their own. They should also be familiar with networking issues so as to maintain peripherals at client and server level. In case if the resident engineer is unable to resolve the networking issues so as to maintain peripherals at client and server level problem then other engineer should be sent immediately on the lodge the complaint, then a penalty of Rs.1000/- per day per complaint from the date of lodging the complaint will be deducted from the CAMC amount.


 ANIL KUMAR DAS SARKAR
 सहायक प्रेस पंजीयक / Assistant Press Registrar
 भारत के समाचार पत्रों के पंजीयक का कार्यालय
 Office of the Registrar of News Papers for India
 परिसर खण्ड-8, स्कंध-2, राम कृष्ण पुरम, नई दिल्ली-66
 West Block-8, Wing-2, R.K. Puram, New Delhi-66

मिसिल संख्या 12/04/2009- प्रशासन/ स्टोर

- 12 In case the faulty equipment is not repaired / replaced within 48 hrs from the date of lodging the complaint, then penalty of Rs.500/- per day per complaint will be deducted from the CAMC amount
- 13 The vendor is required to do quarterly preventive maintenance of all the equipment under CAMC in case, if the same is not done then penalty of Rs.5000/- per quarter will be imposed and the amount will be deducted from CAMC payment.
- 14 The Office of Registrar of Newspapers for India, West Block-8, Wing-2, R.K. Puram, New Delhi reserves the right to reject or accept any tender document or terminate any contract without assigning any reason.
- 15 Each page of the offer shall be numbered and bear the signature and stamp of the bidder at the bottom.

Condition Regarding Deposit of Earnest Money

- 16 The earnest money Deposit EMD (Refundable) of Rs. 20,000/- (Rupees twenty thousand only) can be deposited in form of Bank Draft or pay order in favour of D.D.O., R.N.I. Ministry of I&B, Payable at New Delhi
- 17 No interest shall be payable by this office on the earnest money deposited by the bidder.
- 18 Earnest Money of the successful bidder shall be returned by this office as early as possible after the placement of contract.
- 19 Any bid not accompanied with earnest money shall be rejected.

Payment terms

- 20 Payment of the CAMC will be effective from the date of signing the CAMC contract.
- 21 Payment will be made on quarterly basis on submission of bill by vendor on completion of each quarter
- 22 Successful bidder will have to deposit a performance linked irrevocable Bank Guarantee (BG) equivalent to 10% of the total bid amount. Validity of the BG should cover entire CAMC period plus 3 months beyond that period
- 23 Penalties if any shall be deducted from any of the payment due to the bidder.

Copy to :

NIC Cell O/o RNI, with the request that this AMC letter may be placed in the website of this Office immediately.

(S.D. SARKAR)
 ASSISTANT PRESS REGISTRAR
 सहायक प्रेस पंजीयक / SHIB D. Press Registrar
 भारत के समाचार पत्रों के पंजीयक का कार्यालय
 Office of the Registrar of News Papers for India
 पश्चिम ब्लॉक-8, विंग-2, राज कृष्ण पुरम, नई दिल्ली-66
 West Block-8, Wing-2, R.K. Puram, New Delhi-66

(DALIP SINGH)
 SECTION OFFICER (ADMN./ STORE)

भारत सरकार
(सूचना एवं प्रसारण मंत्रालय)
भारत के समाचारपत्रों के पंजीयक का कार्यालय
पश्चिम खण्ड- 8, स्कंध- 2, रामाकृष्ण पुरम, नई दिल्ली- 66



GOVERNMENT OF INDIA
(Ministry of Information & Broadcasting)
OFFICE OF REGISTRAR OF NEWSPAPERS FOR INDIA
West Block-8, Wing-2, R.K Puram, New Delhi- 66
Phone : 26164038

F. No.12/04/2009-Admn./Store

Date:- 17.04.2015

TENDER PROFORMA FOR TECHNICAL BID

- 1 Name of the Bidder
- 2 Type of Firm (Proprietary, Pvt. Ltd, PSU, Other) Give Details
- 3 HP Authorization letter
- 4 Head/ Regd. Office Address:
Postal
Fax No.

Contact person's name, Tel./ Mobile/ e-mail
- 5 Office address in NCT of Delhi
Postal
Fax No.

Contact person's name, Tel./ Mobile/ e-mail
- 6 Year of establishment in IT sector:
- 7 Please enclosed copies of
Certificate of Registration No.
PAN/ TAN
Service Tax No.
Sales Tax No.
Income Tax clearance certificate

Address of workshop (if any)
- 8 Details of EMD deposited :
Draft No.
Bank details
Amount:
Validity
- 9 Have you failed to complete any work awarded to you. (If so, when, where and why?) Give complete details.

(Handwritten Signature)
SHIB DAS SANKAR
Assistant Registrar
भारत के समाचार पत्रों के पंजीयक का कार्यालय
Office of the Registrar of News Papers for India
पश्चिम खण्ड-8, स्कंध-2, रामा कृष्ण पुरम, नई दिल्ली-66
West Block-8, Wing-2, R.K. Puram, New Delhi-66

10 Details of manpower with Qualification:

Hardware Engineers, Software Engineers, Net Work Engineers other staff

11 Satisfactory service certificate from previous customers

12 Any quality certificate attained by the firm? (if yes, enclosed copy)



SHIH DAS SARKAR
सहायक प्रेस पंजीयक / Assistant Press Registrar
भारत के समाचार पत्रों के पंजीयक का कार्यालय
Office of the Registrar of News Papers for India
पश्चिमी खण्ड-8, स्कंध-2, रामा कृष्ण पुरम, नई दिल्ली-66
West Block-8, Wing-2, R.K. Puram, New Delhi-66

(Signature of the authorized signatory)

Office seal

भारत सरकार
(सूचना एवं प्रसारण मंत्रालय)
भारत के समाचारपत्रों के पंजीयक का कार्यालय
पश्चिम खण्ड- 8, संक- 2, रामाकृष्ण पुरम, नई दिल्ली- 66



GOVERNMENT OF INDIA
(Ministry of Information & Broadcasting)
OFFICE OF REGISTRAR OF NEWSPAPERS FOR INDIA
West Block-8, Wing-2, R.K Puram, New Delhi- 66
Phone : 26164038

F. No.12/04/2009-Admn./Store

Date:- 09.02.2015

TENDER PROFORMA FOR COMMERCIAL BID

Computer peripherals Price Bid

Sl.No	Items	Qty	Unit Rate	Total Amount in Rs.
1	Computers Systems i-5	7		
2	Computers Systems i-3	5		
3	Computers Systems Core-2 duo	35		
4	Computers Systems Dual Core	1		
5	Computers Systems Celeron	1		
6	Computers Systems P-4	9		
7	Computers Systems Xeon	2		
8	Lenovo All-in-One Computer System	6		
9	Server HP Proliant ML110G6 with monitor	1		
10	Server HP Proliant ML 350 with monitor	1		
11	Server Proliant ML 350 G6 with monitor	1		
12	Server Proliant ML 110G6	1		
13	Wipro Server Master view max	1		
14	Scanner (5590/2410/2400)	9		
15	Router (SISCO)	1		
16	Racks with Switches and Jack Panel	3		
17	Laptop	3		
	Total			

Sl. No.	Printers	Qty.	Unit Rate	Total Amount in Rs..
1	HP 1000	1		
2	HP1007	21		
3	HP1022	2		
4	HP1505	7		
5	HP2015d	1		
6	HP2300d	1		
7	HP/CP2025 (Colour)	1		
8	HP4200	2		
9	HP Pro 8600 (Colour)	1		
10	HP3845 (Colour)	1		
11	HP5160 (Colour)	1		
12	HP5288 (Colour)	1		
13	LJ Pro 100 (Colour)	1		
14	HP/K7108 (Colour)	1		
	Total			

Printers Price Bid

(Signature)
SHIB DAS SAKHIA
Assistant Press Registrar
भारत के समाचारपत्रों के पंजीयक का कार्यालय
Office of the Registrar of News Papers for India
पश्चिमी खण्ड-8, संक-2, रामा कृष्ण पुरम, नई दिल्ली-66
West Block-8, Wing-2, R.K. Puram, New Delhi-66