

Documents required for Revised Registration Certificate

If there is change in Periodicity, Publisher, Printer, Place of publication, Printing press or owner, the following documents are to be submitted alongwith application for Revised Registration Certificate completely filled and signed by publisher (Proforma available on RNI website) to RNI for obtaining revised registration certificate:-

1. Revised declaration mentioning all the reasons for filing revised declaration in column 11(c) and duly authenticated by authority concerned (DM/DC/SDM/DCP/JCP/CMM etc. Original or each page of black & white photocopy duly Attested by Gazetted officer/ Notary. Self attested photocopy can be accepted, in case original is also produced for verification at RNI at the time of submission of documents).

Note 1.If publisher and printer are different persons, separate declarations from publisher and printer are required.

Note 2. If place of publication and printing press are in different districts, separate declarations are required from both the districts.

2. Under section 5(2B) of PRB Act, 1867 where the printer and publisher of a Newspaper making a declaration is not owner thereof, the **authorization letter** from the owner authorizing such person as publisher and printer and also authorizing him/her to make declaration is required. In case where owner is non-individual (e.g. Company, Trust, Society etc.) a letter authorizing an individual as publisher and printer is required to authorize that individual/s to file declaration/s.

3. Original registration certificate of newspaper. If RNI certificate is lost, then affidavit of loss of registration certificate and an IPO of Rs. 5/-in favour of "DDO, RNI".

4. Affidavit "D" (if there is no foreign tie-up) duly signed by Publisher and Notarized, in original (format of affidavit D available on RNI website). However, in case owner has any foreign tie-up, affidavit in relevant proforma i.e Affidavit-"A", Affidavit-"B" or Affidavit-"C" (Proforma for these affidavits are available on RNI website)

5. Agreement between Owner/ Publisher of Publication and Printing Press (original or attested photocopy) either on stamp paper or plain paper (signed by both publisher/owner and keeper/owner of printing press), along with copy of **printing press declaration** filed by the Printing Press, to the DM/SDM concerned under section 4 of PRB Act, 1867. (Format of Agreement between Owner/ Publisher of Publication and Printing Press is available on RNI website).

6. Next issue after authentication of revised declaration making necessary changes in the imprint line as per the details given in the declaration. In case of change of periodicity the volume/year number will continue but the first issue brought out after authentication of revised declaration in new periodicity, would be issue 1. However, in case of other changes the volume number and issue number will continue. **Latest issue** brought out at the time of submission of application also to be submitted.

Please ensure that the **publication** is brought out as per details given below: -

(i) The publication should be printed in the press mentioned in the declaration and should primarily contain news/views/articles etc. In case of bilingual/multilingual publications news/views/articles etc should be printed in all the languages of the publication.

(ii) To ensure distinctiveness of the title, it should be displayed in the masthead, **as verified** and should not resemble/imitate any existing title.The title shall be displayed in uniform font/letter size in mast head of the publication. The difference in font/letter size should not be more than 25%. The title shall be displayed either horizontally or vertically. In case of bilingual/multilingual publications the title in the masthead should be displayed in anyone of the languages of publication. **Periodicity should not be mentioned along with the title in the masthead if it is not part of the verified title.** If title displayed in the masthead is in language

other than English or Hindi, the same should also be displayed in English/Hindi (it should be as verified and not translation and it can be in smaller font size).

(iii) The masthead should also carry dateline containing volume and issue Number, date/month/year, periodicity, price and publication city, in the language of publication and also in English/Hindi in case of publications in languages other than English and Hindi.

(iv) Each page should display the title, page number, and date/month/year of publication.

(v) The imprint line should be printed legibly either in English or Hindi as “Printed by___ Published by___ on behalf of ___(name of owner)___ and Printed at ___(name and complete address of printing press)___ and published from ___ complete address of place of publication___. Editor___.

Note .In case imprint line is printed in languages other than English or Hindi, the imprint line should also be displayed in English/Hindi for reference. It can be in smaller font size.

7. If annual statements have not been submitted then fine of **Rs. 500/-(for every default year)** must be submitted in the form of Demand Draft in favour of **“DDO, RNI”**.(For one default year Rs. 500/-for two default year .Rs. 1000/-and so on).

8. If there is change in the ownership of Newspaper one of the following document is required alongwith above mentioned documents for issuance of revised registration certificate.:-

a) **Change of ownership after death of owner:** In case of death of the owner of newspaper, attested copy of registered “Will” made by the owner transferring the title or if will is not made, legal heir certificate duly signed by authority concerned and “No Objection Certificates” from all other legal heirs duly authenticated by DM/SDM concerned are required. The No Objection Certificate should clearly mention the name of the title (all editions) transferred to new owner.

b) **For transfer of ownership from individual owner to individual/ non individual owner :** - Affidavit for transfer of ownership, duly authenticated by DM/SDM concerned.

c) **For transfer of ownership from non individual (company, firm etc.) to individual/non individual :-** Resolution of non individual (company, firm etc.) for transferring the ownership and also authorizing some person to file the ownership transfer affidavit is required. Then Affidavit for transfer of ownership by the authorized person, duly authenticated by DM/SDM concerned.

d) **Change in the name of the non individual owner etc:-** In such cases supporting documents to prove the change of name of the owner (original or attested photocopy) is required alongwith the affidavit for change in name of company by the authorized person duly authenticated by DM/SDM concerned.

e) **Change in the name of owner in case of amalgamation of companies:** - In such cases court decree (attested by Gazetted officer/ Notary) is required.

Note 1. **If there are more editions from different districts/states, ownership transfer affidavit will be required from each district/ state.** (Affidavit proformas available on RNI website www.rni.nic.in)

Note 2. **Ownership of all the editions of a title will be transferred simultaneously to one owner only.** Ownership of all titles similar as per section 6 or the PRB Act 1867 and owned by one owner shall be transferred simultaneously to one owner only).
